



FOUNDED 1886

Clonliffe Harriers A.C.

(Affiliated to A.A.I.)

MORTON STADIUM, SANTRY, DUBLIN 9.

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CONSTITUTION AND RULES

Constitution & Rules of Clonliffe Harriers Athletic Club (Established 1886)

- Name** 1. The name of the Club is "Clonliffe Harriers Athletic Club"
- Object** 2. The object of the club is the promotion of Amateur Track and Field Athletics and Cross Country Running
- Colours** 3. The Club colours are black and amber. The vest is black with an amber sash, with black or white shorts. This outfit must be worn in all open athletic events.
- Club Crest** 4. The Club Crest is: (Heraldic description of the Crest) Sable, a bend or in sinister chief a cipher of the letter 'C' enclosing the letter 'H' of the second. For Crest: On a wreath of the colours, a wasp statant with wings raised, proper. The Crest, or coat of arms, mentioned in this rule if possible shall be patented and registered as the property of Clonliffe Harriers and no member, or other, may use it for any purpose without the consent of Clonliffe Harriers.
- Club Motto** 5. "Nil Desperandum"
- Management** 6. The business and affairs of the Club shall be managed by the Committee elected at each Annual General Meeting consisting of
- President
 - Honorary Secretary
 - Honorary Treasurer
 - The Captain
 - Three senior members

Further members of the Committee may be nominated as follows

- ~~Two~~ ^{Three} by the President
- Three by the Captain
- ~~One~~ ^{One by the Honorary Treasurer} by the Honorary Treasurer
- One by the Honorary Secretary.

The President, Honorary Secretary, Honorary Treasurer and Captain shall be the Officers of the Club.

7. The functions of the Vice-Captains and the Women's Captain shall be to assist the Captain in matters concerning: -

- (a) Cross Country;
- (b) Track and Field;
- (c) The juvenile section

The Vice-Captain concerned with the juvenile section shall be the delegate to the Dublin Youth Board.

8. The delegates to the County Board shall be nominated by the Committee from its members.

TRUSTEES

9. There shall be Estate Trustees of the Club. They shall hold office until death or resignation or until removed from office by a resolution at General Meeting and they shall be re-elected at each Annual General Meeting. The number of Estate Trustees shall not be more than three nor fewer than two.

All Real and Chattel Real property of the Club shall be vested in The Estate Trustees and all Stocks, Shares, Debenture Mortgages or other Securities, the property of the Club, (but not Cash, Deposit Receipts, Bills of Exchange or Promissory Notes) shall be held in their names.

The Estate Trustees shall have no power to manage, sell, lease, mortgage, charge, exchange, let or otherwise deal with any of the property of the Club, so vested in them save as directed by the Committee, pursuant to a Resolution of the Committee, a copy of which shall have been furnished to each of the Estate Trustees signed by the Honorary Secretary and the Chairman who presided over the meeting at which such Resolution was passed.

The Estate Trustees shall be the persons to sue and be sued on behalf of the Club. The Estate Trustees and their respective heirs, Executors and Administrators shall be indemnified by the Club members and its assets against all losses, costs and expenses, claims and demands suffered or incurred or made by or against them or any of them in their or his capacity as such Trustees or Trustee. The Estate Trustees shall be entitled to attend all Meetings of the Club but shall not have a vote.

- 9(a) The Committee shall hold in trust for the Club all property not vested in the Estate Trustees and shall be the sole authority to enter into contracts and to receive and disburse monies and generally to direct and control the finances and affairs of the Club.

- 9(b) The Treasurer and the Secretary shall be empowered to place money on deposit and to open and work a current account or

accounts as they may be directed by the Committee. The Committee may appoint others to act in their place in emergencies.

FUNCTIONS AND POWERS OF COMMITTEE 10. If at any time, the members in general meeting, shall pass a Resolution authorising the Committee to borrow money, the Committee shall thereupon be empowered to borrow for the purposes of the Club such amount of money either at one time or from time to time in such form and manner and upon such a security as shall be specified in such Resolution and thereon the Estate Trustees shall at the direction of the Committee make all such dispositions of the Club property or any part thereof and enter into such agreement in relation thereto as the Committee may deem proper for giving security for such loans and interest.

All members of the Club, whether voting on such Resolution or not, and all persons becoming members of the Club after the passing of such Resolution shall be deemed to have assented to same as if they being members, had voted in favour of such Resolution.

11. The Honorary or Assistant Honorary Secretary shall keep Minutes of each Meeting of the Committee. When such Minutes are duly authenticated at the following Committee Meeting, they shall be the Club's record of all of the business transacted at the Committee Meeting, including motions, decisions or resolutions decided upon.
12. Correct accounts and books shall be kept by the Honorary Treasurer showing the financial affairs, receipts and disbursements of the Club.
- (13). The Committee shall hold meetings whenever the business of the Club warrants it, but a meeting must be held at least every six weeks. Any member of the Committee absenting him or herself from five consecutive meetings may be removed from office. Vacant places on the Committee may be filled by co-options.
14. The Committee may, at its discretion, summon a special General Meeting of the Club. At least seven days notice shall be given.
15. Sub-Committees may be formed by the Committee for specific purposes. These may consist of members or non-members willing to act on behalf of the Club. Such Sub-Committees shall be subordinate to the Committee and their recommendations may be over-ruled by the Committee.

16. Should the conduct of a member or members be considered prejudicial to the well-being or reputation of the Club, the Committee shall investigate the matter and if dissatisfied shall have the power to discipline, suspend or expel from the Club. The member shall then be informed of the reason for the Committee's action, and a member so suspended, disciplined or expelled shall be entitled to appeal to a Special General Meeting of the Club, provided he shall give notice in writing to the Honorary Secretary within 28 days of the receipt by him of the Committee's decision. At any such General Meeting no quorum shall be required. X
17. The Committee shall be empowered to employ a groundsman on such terms or pay and conditions of employment as it sees fit. Temporary or part-time assistance may be hired when it becomes necessary. ✓
18. In the event of the resignation or lengthy absence of an Officer of the Club, the Committee shall be empowered by majority decision to appoint a senior member, who may or may not be a member of the Committee, to fill the vacancy in an acting capacity until the next Annual General Meeting. ✓
19. The Committee may make (or amend) such bye-laws as it thinks fit governing the conduct of its own meetings. At a committee meeting, five shall be a quorum. ✓

MEMBERSHIP AND SUBSCRIPTIONS: 20(a) Every person seeking admission as a member shall complete the prescribed form and lodge it with the Honorary Secretary or other officials authorised to receive it, together with the appropriate annual subscription. Every intending member must be proposed and seconded by a senior member. ✓

The name and address shall be displayed on a conspicuous place in the Club premises for at least a week before election and an interval of not less than two weeks shall elapse between nomination and election.

20(b) The Committee may accept applications for affiliate membership from Blue Clubs which it may from time to time agree. Such affiliate Club shall be entitled to two (2) delegates at the Annual General Meeting. These delegates shall be entitled to vote provided they meet the criteria for senior membership.

21. The annual or other subscriptions and entrance fee (if any) shall be at the rate determined by the Annual General Meeting.
22. The annual subscription becomes due and payable to the Honorary Treasurer by March 1st except in the case of new members whose subscription must be paid before being admitted as news members.
23. The Committee shall have the power to expel any member whose subscription is three months in arrears.
- 23(a) Anyone who has not paid their subscription by November 1st each year shall have no rights as a member, save those granted to them by the Committee from meeting to meeting, but in no circumstances can they vote at General Meetings without paying the subscription due and complying with the other rules.
24. A member becomes a senior member on attaining his or her 18th birthday. A member has no voting powers before that date.
25. Any member resigning from the Club must send his resignation in writing to the Honorary Secretary who shall accept it if his or her subscription for the year has been paid.
26. Any member resigning or being expelled who holds any trophy which is the property of the Club, must, without delay, return the trophy to the Trustees.
27. The Committee shall have the right to refuse membership to any applicant and need not give a reason for such refusal.
28. In all matters relating to membership there shall be no discrimination against any individual on the grounds of race, colour, sex or religion.

LIFE

MEMBERSHIP:

- 29(a). A person may be elected to life membership of the Club if, on unanimous recommendation of the Committee, it is also the wish of 80% of members voting at a meeting. Any member who makes a proposal for life membership must have a seconder and submit the proposal in writing to the Honorary Secretary for discussion by the Committee prior to the Annual General Meeting.
- 29(b) Any Member may purchase, with the permission of the Committee, Life Membership for a sum to be decided by the Committee, which shall be not less than twelve times the Senior Subscription.

- 29 (c) All Life Members are subject to all the Rules of the Club
 (d) All Club Olympians become Life Members together with members who have 35 years unbroken membership of the Club.
- Vice Presidents** 30. Vice Presidents shall be elected each year at the Annual General Meeting. Proposed additions to the list of Vice presidents shall be notified in writing to the Honorary Secretary at least 14 days before the annual General Meeting. (A Vice president is not an Officer or Committee member separately elected to such an office)
- Financial Year** 31. The Financial year of the Club commences on 1 June and ends on the 31 May in the following year. A statement of Account, which shall include details of income and expenditure and a Balance sheet for the year ended, audited by a professional accountant, shall be presented at each Annual General Meeting.
- The Annual General Meeting** 32. The Annual general Meeting shall be held on a date to be fixed by the committee, but not later than the Friday before the first Saturday in October.
33. A Notice stating the date, time and place of the Annual General Meeting and the latest dates for the receipt of motions to be put before the meeting shall be circulated by the Honorary Secretary to all members and senior members and 30 days notice shall be given.
34. Motions shall be submitted in writing to the Honorary Secretary 14 days in advance of the Meeting and shall include names of both the proposer and the seconder.
35. No rule may be made, altered or rescinded except at an Annual general Meeting and any motion of such intent must be given in writing to the Honorary Secretary at least 14 days in advance of the Meeting. A rule can only be changed by a majority of two thirds plus one of the senior members present voting in favour.
36. The Honorary Secretary's Report, the Captain's Report (Men, Ladies and Juvenile) shall be made available to the Honorary Secretary no later than 14 days prior to the General Meeting and these reports shall be circulated to the membership with the Minutes of the previous meeting, agenda and motions no later than seven days prior to the General Meeting.

37. Nominations for places on the Committee are made from senior members present at the Annual General Meeting. Any senior member not available to attend at the Annual General Meeting may be proposed, if such member has previously signified to his proposer that he is willing to go forward for election.
38. Before proceeding to the election of the Officers and Committee, the members present and voting shall elect two or more of their number to act as scrutineers and deal with the ballot papers.
39. At the Annual General Meeting a quorum shall be one-quarter of paid up senior members. If an Annual General Meeting is adjourned to another date because of a lack of a quorum, at the refixed meeting, business may commence 30 minutes after the announced starting time without a quorum.
- 40.(a) Minutes shall be properly kept by the Honorary or Assistant Honorary Secretary and every motion or resolution passed, and decision arrived at, shall be recorded in a minute book. Such minutes when duly authenticated as correct shall be the sole evidence of such motion or resolution or decision.
- 40.(b) Such Minutes to be available for viewing to any member at any normal Committee Meeting or General Meeting or within 14 days. Failure then by the Honorary Secretary to make the Minutes available shall permit the member to demand a Special General Meeting to be called within ten days and the Committee must accept. No quorum is required in this instance.

**SPECIAL
GENERAL
MEETINGS**

41. A Special General Meeting may be summoned on a requisition to the Honorary Secretary, signed by one-quarter of the paid up senior membership, which shall set out the purpose of such meeting. The meeting shall be convened not earlier than fourteen days after receipt of the requisition by the Honorary Secretary and not later than thirty days. Each member shall be notified in writing of the date, time and place and the purpose of the meeting. (Rules 35, 39 and 40 also apply to General Meetings.)

**MOTIONS AND
AMENDMENTS
AT GENERAL
MEETINGS:**

42. The first proposition on any particular subject shall be known as the original motion and all subsequent propositions on that subject shall be called amendments. Every motion and amendment must be moved and seconded by senior members actually present at the meeting.
43. Notice of any further amendments must be given before the first amendment is put to a vote. The sequence of voting on

first amendment is put to a vote. The sequence of voting on amendments shall be in the reverse order i.e. the last amendment proposed shall be voted upon first. If not passed, then the second last amendment shall be dealt with, and so forth.

44. All amendments must be true amendments and not a contradiction of the original motion. The Chairman's ruling in this regard shall be final.
45. If an amendment is carried, it displaces the original motion and itself becomes the substantive Motion. No further amendment relating to it may be moved.

VOTING:

46. At General Meetings all members shall have the right to attend and speak, but only paid up senior members shall be entitled to vote, subject to the terms of Rule 47.
47. A senior member may not vote or be eligible for election to any post in the Club unless he/she is twelve consecutive months in the Club.
- 47(a) This does not apply to Officers of Blue Clubs who have been accepted as affiliate clubs to the Club.
48. Except where otherwise stated in these Rules, all decisions shall be by simple majority of those present and voting. The only vote allowed to the Chairman of any meeting shall be a casting vote in the event of a tie and the Chairman must in all circumstances cast a vote.

CONDUCT OF MEETINGS:

49. All meetings of members shall be conducted in an orderly manner and all speakers shall be courteous in expressing their viewpoints.

GENERAL:

- 50(a) A visitor shall not be supplied with Excisable Liquor in the Club premises unless on the invitation and in the company of a member and the member shall, upon the admission of such visitor to the Club premises, enter his own name and the name of the visitor in a book, which shall be kept for the purpose and which shall show the date of each visit.
- 50(b) (1) No excisable liquor shall be supplied or consumed by any person on the Club premises:

- (a) any time on Christmas Day or Good Friday.

- (b) On any other day, as specified hereunder, outside the times so specified in respect of it -
- (i) St. Patrick's Day: between 12.30 pm and 12.30 a.m on the following day
 - (ii) The 23rd of December: if it falls on a Sunday between 10.30 a.m. and 11.30 p.m.
 - (iii) Christmas Eve and the eve of Good Friday between 10.30 a.m. and 11.30 p.m.
 - (iv) The eve of any public holiday (other than Christmas Eve)
 - (1) if the eve falls on a weekday between 10.30 a.m. and 12.30 a.m. on the following day or
 - (2) if it falls on a Sunday between 12.30 p.m. and 12.30 a.m. on the following day
 - (v) Any other Sunday (except St. Patrick's Day which falls on a Sunday) between 12.30 p.m. and 1.00 p.m.
 - (vi) Any other Monday, Tuesday, Wednesday or Thursday: between 10.30 a.m. and 11.30 p.m.
 - (vii) Any other Friday or Saturday: between 10.30 a.m. and 12.30 a.m. on the following day.
- (c) Nothing in the Registration of Clubs Acts, 1904 to 1999, or contained, by virtue only of the operation of Section 51 (1) (as substituted by Section 7 of the Intoxicating Liquor Act, 2000) of the Intoxicating Liquor Act, 1927, in the rules of a club registered under those Acts shall operate to prohibit the supplying for consumption on the clubs premises of excisable liquor to any person or the consumption of excisable liquor on those premises by any person -
- (1) on Christmas Day, between 12.00 midday and 10.00 p.m., or
 - (2) on any other day, for one hour after the expiration of any period in respect of that day during which it is lawful for the club, by virtue of Section 2(1)(b) (as substituted by Section 3 of the Intoxicating Liquor Act, 2000) of the Intoxicating Liquor Act, 1927, to supply any excisable liquor for the consumption on the club premises.

If in each case the excisable liquor is –

- (i) ordered by or on behalf of that person at the same time as a substantial meal is ordered, and
- (ii) consumed by that person during the meal or after the meal has ended.

50. (d) The Committee is empowered to include any rule necessary under the Clubs Act/Intoxicating Liquor Act pending the next Annual General Meeting.

(e) A visitor shall not be supplied with excisable liquor in the Club premises unless on the invitation and in the company of a member and that member shall, upon the admission of such visitor to the Club premises, or immediately upon his/her being supplied with such liquor, enter his/her own name and the name and address of the visitor in a book which shall be kept for the purpose and which shall show the date of each visit.

- (f)
- a. No excisable liquor shall be sold or supplied by the Club to any person under the age of 18 years.
 - b. No person under the age of 18 years will be allowed into the licensed area of the Club after 9:00 p.m. However, a child who is accompanied by his/her parent or guardian may be allowed in to the licensed area between the hours of 10:00 a.m. and (12.30 p.m. on Sunday) and 9:00 p.m.
 - c. A child who is aged at least 15 years but under the age of 18 years and who is accompanied by his/her parent or guardian may be allowed into the licensed area of the Club on the occasion of the of a private function at which a substantial meal is served to the persons attending the function.

(g) No excisable liquor shall be sold for consumption outside the premises of the Club except to members of the Club, between the hours of 8 o'clock in the morning and 10 o'clock at night.

(h) Subject to the exceptions mentioned in sub-section 2 and 3 of Section 56 of the Intoxicating Liquor Act 1927 as amended by

Section 6 of the Intoxicating Liquor Act 1962, no excisable liquor shall be supplied for consumption on the Club premises to any person (other than a member of the Club lodging in the Club premises) or be consumed on the Club premises by any person (other than a member of the Club lodging in the Club premises):-

- (a) On any weekday before the hour of half past 10 o'clock in the morning or;
 - (b) On any Monday, Tuesday, Wednesday or Thursday after the hour of half past 11 o'clock in the evening or,
 - (c) On any Friday or Saturday after the hour of half past 12 o'clock in the morning on the following day or,
 - (d) On any Sunday (except St. Patricks Day which falls on a Sunday) before the hour of half past 12 o'clock in the afternoon or after the hour of 11 o'clock in the evening or;
 - (e) On St. Patrick's Day before the hour of half past 12 o'clock in the afternoon or after the hour of half past 12 o'clock in the morning on the following day or;
 - (f) On Christmas Eve and the Eve of Good Friday before the hour of half past 10 o'clock in the morning or after the hour of half past 11 o'clock in the evening or;
 - (g) At any time on Christmas Day or Good Friday.
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- (I) No member of the Management Committee and no manager or servant employed in the Club shall have any personal interest in the sale of excisable liquors therein or in the profits arising from such sale.
 - (J) Nothing contained in the Registration of Clubs Acts 1904 to 1999 or imposed only by virtue of the operation of Rule 21 of this constitution shall operate to prohibit the supplying for consumption on the club premises of excisable liquor to any person

for the consumption of excisable liquor on those premises by any person:-

- (a) On Christmas Day between 12 o'clock midday and 10 o'clock midday and 10 o'clock in the evening or;
 - (b) On any other day for one hour after the expiration of any period in respect of that day during which it is lawful for the club by virtue of Rule 21 of this constitution to supply any excisable liquor for consumption on the club premises, if in each case the excisable liquor is:
 1. Ordered by that person at the same time as a substantial meal is ordered by him.
 2. Consumed at the same time as an with the meal.
 3. Supplied and consumed in the portion of the club premises usually set aside for the supply of meals.
 4. Paid for at the same time as the meal is paid for.
- (K) The Management Committee may alter or add to such Rule or Rules dealing with the supply or consumption of excisable liquor for the purpose of complying with the Licensing Laws for the time being in force, or for the purpose of satisfying the requirements of the members in accordance with such laws.
- (L) In addition to the foregoing Rules and Clauses thereof the Clauses and Regulations embodied in the Registration of Clubs Acts 1904 - 1986 and the Acts extending and amending the same shall be deemed Rules of the Club.
51. All competitions shall be under the laws of Athletics Association of Ireland(AAI), the I.A.A.F. affiliated body.
51. (a) The opening run of Cross Country Season shall be on the first Saturday in October.

52. All services rendered to the Club by its members are voluntary and no Officer, Committee Member or Member shall receive an honorarium or be remunerated. ②
53. No excisable Liquor shall be sold or supplied to any person under 18 years of age.
54. Where it is necessary, the Committee shall be empowered to retain professional services such as those of a Medical Officer Legal Advisor or Architect. Where the person involved is willing to act in an honorary capacity his appointment shall be made at an Annual General Meeting. Where the person is remunerated through fees, the Committee's decision should be incorporated in the Honorary Secretary's Report for the information of the Annual General Meeting. X
55. In addition to the foregoing Rules, the Clauses and Regulation embodied in the Registration of Clubs (Ireland) Act 1904 and the Acts extending and amending same shall be deemed Rules of the Club.

**INTERPRETATION
OF RULES:**

56. The Committee shall have the power to interpret the Rules of the Club and its decision shall be final. At an Annual or Special Meeting, the Chairman of the Meeting shall rule on all questions of interpretation.